



**Meeting Minutes of the Corpus Christi School Board**  
February 23, 2017

**Present:**

Mike Methlie, President  
Kim Aquino  
Katie Murphy  
Rick da Silva  
Stacey Pugsley  
Jen Veenstra  
Michelle Cho  
Rosa Ziebell  
Rick Buziak

Regrets: N/A

**Board Business – Mike Methlie, President**

- The January 2017 minutes were approved.
- Board Elections – 3 openings
- Potential candidates Alison Sanger, Meghan O’ Leary, Katie D’Angelo.
- Need resources with finance\*, building, and marketing experience  
(Michelle, Rick Da Silva and Stacey Pugsley will be hitting 3 year term on CCSB)  
\*finance chair needs 1 year experience

**Faculty Report:**

- Stephanie Quilici walked through accomplishments of grades K-8
- Amy Crudo did a presentation on data that was the source for WCEA book

**CCPG Report:**

- \$75,000 (\$5K increase) contribution to the operating budget
- Working on CCPG election process

**Principal’s Report: Katie Murphy, Principal**

- \$10k contribution from Father Leo for school budgetary needs
- In process of collecting intent letters for 2017-2018 returning families
- Completing teacher evaluations
- 2017-2018 school year will begin Tuesday August 22<sup>nd</sup>
- Reviewed plan for the classroom remodel (grades 1-4)



- In process of signing annual drive letters; CCSB members to make announcement at weekend masses of March 4<sup>th</sup> and 5<sup>th</sup> ( Stacey will circulate script from prior year)
- WASC team will meet with both boards on March 14<sup>th</sup> for 1 hour at 6:30pm
- Update on new student applications for next year from diocese planned closure schools

#### **Men's Club Update (Buziak, da Silva)**

- Runts and Grunts March 4<sup>th</sup> – sponsored by Men's Club

#### **Capital Committee (da Silva, Buziak)**

- See below update

#### **TIP update (Stacey Pugsley)**

- See below update

#### **Development Update: Rosa Ziebell**

- Annual drive/letters and stuffing is on track

#### **Finance Committee Update: Michelle Cho & Kim Aquino**

- Reviewed recommendations for endowment draws

#### **Strategic Planning: Jen Veenstra**

- Reviewed the goals and objectives of each area (strategic planning, building and grounds, finance, development, mission effectiveness, etc.)
- Highlights of current activities include:
  - TIP dinner: March 20<sup>th</sup> – 'to go' freezer bag with assorted goodies – will assemble for take-home dinner
  - Park Lane road project – official letter sent by Corpus Christi to all council persons
  - Finance – had 1<sup>st</sup> discussion today of proposed endowment spending policy; tuition assistance funding discussions in progress
  - Annual drive stuffing party – being organized by Jen Veenstra
  - Connections: potential new lead - Kara Davison
  - Grandparents Day: new lead - Heidi Catapusan

#### **Action Items:**

Next meeting : March 23, 2017

*Respectfully submitted by David Kevane*